CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The regular meeting of the Spring Grove City Council was called to order by Mayor Schroeder at 6:30 P.M. on Tuesday, March 20, 2018 at 168 W Main Street, Spring Grove, MN.

Present: Sarah Schroeder, Mayor

 Scott Solberg, Council Member

 Todd Bornholdt, Council Member

 Travis Torgerson, Council Member

Not Present: Karen Folstad, Council Member

Also Present: Stephanie Jaster, City Administrative Assistant

 Joe Hammell, City Attorney

 Paul Morken, Maintenance Supervisor

ADOPT AGENDA

Council Member Bornholdt moved to approve the agenda with the only change being to move the City Administrator Discussion to the end of the meeting after Planning and Zoning. Seconded by Council Member Torgerson. All approved. Motion carried.

CONSENT AGENDA

Council Member Torgerson moved to approve the consent agenda. Seconded by Council Member Bornholdt. All approved. Motion carried.

OLD BUSINESS

*Pedestrian/Bike Lane on Maple Drive*

There was discussion about paint lines AND placing barrels on the south side of Maple Drive for a pedestrian/bike lane during the months of June thru August starting at Trinity Lutheran Church to the Aquatic Center. Doing both barrels and painting lines were deemed the safest for all individuals. Also, Paul Morken will look at getting a solar speed limit sign that can be placed coming from the gravel into town to slow traffic down. It was also discussed that Maple Drive during June thru August would be parking on the north side only. Also, there was discussion to get the mobile speed trailer for possibly the month of July to help slow down drivers. Council Member Solberg moved to adopt Ordinance Chapter 706, Section R from June thru August. Seconded by Council Member Torgerson. All approved. Motion carried.

NEW BUSINESS

*Water Tower Discussion*

Paul Morken, Maintenance Supervisor, presented information about a new water tower and what the benefits of two different locations were. Morken explained the cost of repairing/upgrading would be over half the cost of a new water tower. The two locations to be considered at this time are the land owned by Farmer’s Coop behind the City Shop on the north side and the lot owned by Jerry Kraus on 1st Street NW. Morken stated that we needed to get started on financing and making decisions if the water tower were to be completed this year. The council directed Morken to get another quote since the prices were vastly different on the quotes provided and to speak to Mike Bubany to seek his advice on financing. Discussion would be had on Monday at the Special Meeting with the EDA about location and cost.

*Attachment for Bobcat*

Paul Morken requested approval to purchase a new Angle Broom for the Bobcat to sweep sidewalks. Discussion was had. Council Member Solberg moved to purchase the attachment for the Bobcat. Seconded by Council Member Torgerson. All approved. Motion carried.

*Water Diversion at Trollskogen Park*

Paul Morken asked for Council to think about what their long-range thoughts were on the water diversion plan by Trollskogen Park. Paul stated he hated to spend the money on a diversion if the Council would be looking at redoing the road with curb and gutter in the future. Discussion was had but no decision was made and asked to be put on the agenda for next month.

*Street Closure for Mock Crash April 24, 2018*

Discussion was had about the combined efforts to perform this mock scene. It was asked that Chief Folz and Stephanie Jaster speak with Paul Morken about where and when barricades need to be put up for the mock crash. Council Member Solberg moved to close the 3rd Avenue NW (Main Street to 2nd Street NW) and the one-way portion of 1st Street NW on said date. Seconded by Council Member Bornholdt. All approved. Motion carried.

*Liability Coverage Waiver Form*

Council Member Bornholdt moved to approve the waiver form that states the City does not waive the monetary limits on municipal tort liability established by Minnesota Statute. Seconded by Council Member Torgerson. All approved. Motion carried.

PLANNING AND ZONING

*Zoning Permit Approval*

Discussion was had and Council was informed that Reds IGA had completed all the tasks that the Planning and Zoning Committee requested. Council Member Torgerson motioned to grant the Reds IGA Expansion permit. Seconded by Council Member Solberg. All approved. Motion carried.

OLD BUSINESS

*City Administrator*

A discussion was had about hiring a City Administrator. Mayor Schroeder stated she had gone over and completed a job description for the position. It was decided that Election and Payroll would still be done by the City Clerk. An Administrator could do more long-range planning. Discussion was had about salary/expectations of having a City Administrator. It was discussed that a set wage would not be determined because it could vary with experience. Discussion was had about the saving that could come from having a City Administrator (not using attorney as much, reducing CEDA). After discussion, Council Member Solberg moved to advertise for a City Administrator. Seconded by Mayor Schroeder. All approved. Motion carried.

MAYOR/COUNCIL

There will be a Joint Special Meeting with the EDA on Monday, March 26, 2018 at 6:30 p.m. at City Hall. Council would like to Mike Bubany at this meeting regarding location and financing of water tower and hope to have a third quote and also discuss EDA hook up costs. There will be a local Board of Appeal and Equalization Meeting April 17, 2018 at 5:30 p.m. The next regular council meeting will be April 17, 2018 at 6:30 p.m. at 168 West Main St.

MEETING REPORTS

Council Member Solberg stated that they are finalizing projects at Trollskogen Park. Council Member Torgerson stated that the Planning and Zoning Commission is continuing to work on updating regulations. EDA reported the EDA building was sold and there is interest in one of the industrial lots and talking about the price for lots. There was no report on from the Library. Council Member Torgerson asked where we were at with the warning system. Stephanie stated Chief Folz would email him with update.

ADJOURNMENT

Motion to adjourn the meeting was made at 7:37 pm by Council Member Solberg. Second by Council Member Bornholdt. All approved. Motion carried.

Respectfully Submitted and

Approved on March 20, 2018

 Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stephanie Jaster

 City Administrative Assistant