CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The regular meeting of the Spring Grove City Council was called to order by Mayor Schroeder at 6:30 P.M. on Tuesday, June 19, 2018 at 168 W Main Street, Spring Grove, MN.

Present: Sarah Schroeder, Mayor

 Scott Solberg, Council Member

 Todd Bornholdt, Council Member

 Travis Torgerson, Council Member

 Karen Folstad, Council Member

Also Present: Erin Konkel, City Clerk/Treasurer

 Joe Hammell, City Attorney

ADOPT AGENDA

Council Member Folstad moved to adopt the agenda. Seconded by Council Member Torgerson. Council Members Folstad, Torgerson, Solberg and Mayor Schroeder aye. Council Member Bornholdt absent. Motion carried.

CONSENT AGENDA

Council Member Torgerson moved to approve the consent agenda. Seconded by Council Member Solberg. Council Members Folstad, Torgerson, Solberg and Mayor Schroeder aye. Council Member Bornholdt absent. Motion carried.

OPEN FORUM

None.

PUBLIC HEARING

*Variance Request for the Property at 503 East Main St (J & C Farms Inc/Curt Roverud)*

Presentation:

A variance request was provided to the Planning and Zoning Commission and the City Council from J & C Farms Inc/Curt Roverud. He requested a variance for a building addition that did not meet setback requirements. The Planning and Zoning Commission recommended to deny the variance request as it did not meet the criteria for granting variances.

Statements from the Public:

Public Works Supervisor Morken stated that he believed it should be granted as it would look better if the buildings were all flush in the front.

Conclusion of the Public Hearing:

Council Member Folstad moved to close the Public Hearing. Seconded by Council Member Torgerson. All approved. Motion carried.

Council Discussion and Action:

Mayor Schroeder moved to grant the variance to J & C Farms Inc/Curt Roverud at 503 East Main Street because of aesthetics and no impact to neighboring property owners. Seconded by Council Member Solberg. Council Members Folstad, Bornholdt, Solberg and Mayor Schroeder aye. Council Member Torgerson nay. Motion carried.

OLD BUSINESS

*Attorney Discussion*

Current City Attorney Hammell stated that he would like to officially retire no later than September so it would be best to get a new attorney soon. City Clerk/Treasurer Konkel recommended Greg Schieber at a rate of $145 per hour. Council decided to discuss further at the July meeting.

*Mediacom Franchise Agreement*

City Clerk/Treasurer Konkel presented the council with an updated Mediacom Franchise Agreement. Mediacom agreed to increase the rate from 3% to 5% but would not include any new equipment. Council Member Folstad moved to approve the revised agreement. Seconded by Council Member Torgerson. All approved. Motion carried.

NEW BUSINESS

*Circus*

Members of the Syttende Mai Committee requested use of the land by the Swim Center to have a circus on August 1st. They would also need access to water as in years past. Council Member Solberg moved to approve the request. Seconded by Council Member Bornholdt. All approved. Motion carried.

*Culvert by Swim Center*

Public Works Supervisor Morken recommended we replace the current 12” culvert by the Swim Center with a 21” culvert so the road does not wash out. A quote from A1 Excavating was received in the amount of $18,132.50 but Morken said he could do it himself for a lot cheaper. Council Member Solberg moved to allow Morken to proceed with the project instead of hiring it out. Seconded by Council Member Folstad. All approved. Motion carried.

*Waterway Ditch at Industrial Park*

Public Works Supervisor Morken stated that a quote from A1 Excavating was received for a waterway ditch at the Industrial Park in the amount of $29,655. Morken stated that he didn’t think it was necessary at this time since the water was soaking into the ground just fine. Council decided to hold off on the waterway ditch in hopes that someday the Industrial Park could be paved along with curbs and gutters.

*Trollskogen Park Project Bids*

WHKS recommended accepting the low bid of $33,285 from Phoenix Corp for the Trollskogen Park Project and $6,100 from Dunn Blacktopping. Council Member Solberg moved to approve WHKS’ recommendation. Seconded by Council Member Torgerson. All approved. Motion carried.

*Set Date and Time to Interview for Administrator Position*

Council decided that Mayor Schroeder and Council Member Bornholdt would conduct the interviews for the City Administrator position. A date and time would be set later.

*Resolution 18-27 Setting Public Hearing on Street Vacation*

Council Member Solberg moved to approve Resolution 18-27 Setting Public Hearing on Street Vacation. Seconded by Council Member Folstad. All approved. Motion carried.

ORDINANCE/POLICY

City Clerk/Treasurer Konkel presented the council with an updated fees schedule in Chapter 104 and Chapter 107. Council Member Folstad moved to approve the changes. Seconded by Council Member Bornholdt. All approved. Motion carried.

PLANNING & ZONING

*Recommendation to approve Zoning Permit for Viking Electric/Scott Prahl at Industrial Park*

Council Member Solberg moved to approve the building permit for Viking Electric at the Industrial Park as recommended by the Planning and Zoning Commission. Seconded by Council Member Folstad. All approved. Motion carried.

MAYOR/COUNCIL

The next regular council meeting is scheduled for July 24, 2018 at 6:30 pm.

City Clerk/Treasurer Konkel stated that City Council Election filing would be 07/31/18 – 08/14/18.

MEETING REPORTS

Mayor Schroeder stated that the EDA discussed the lot sale to Viking Electric and the Futures Pilot Program. Council Member Torgerson stated that the Planning and Zoning Committee reviewed permits and discussed updating the zoning ordinance. Council Member Solberg stated that there was no formal Park meeting but the Trollskogen Park Project and Feed a Bee Program were both still rolling along nicely. Council Member Folstad reported on the Library’s upcoming events.

CLOSED SESSION

Council Member Solberg moved to close the session to discuss a potential future property purchase. Seconded by Council Member Bornholdt. All approved. Motion carried.

REOPEN SESSION

Council Member Solberg moved to reopen the session. Seconded by Council Member Torgerson. All approved. Motion carried.

Council Member Folstad moved to give the appropriate personnel authorization to negotiate the purchase of property to bring back to council. Seconded by Council Member Solberg. All approved. Motion carried.

ADJOURNMENT

Motion to adjourn the meeting was made at 7:35 pm by Council Member Solberg. Second by Mayor Schroeder. All approved. Motion carried.

Respectfully Submitted and

Approved on July 24, 2018 Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Erin Konkel

 City Clerk/Treasurer