CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The regular meeting of the Spring Grove City Council was called to order by Mayor Schroeder at 6:30 P.M. on Tuesday, July 24, 2018 at 168 W Main Street, Spring Grove, MN.

Present: Sarah Schroeder, Mayor

 Scott Solberg, Council Member

 Travis Torgerson, Council Member

 Karen Folstad, Council Member

Absent: Todd Bornholdt, Council Member

Also Present: Erin Konkel, City Clerk/Treasurer

 Joe Hammell, City Attorney

ADOPT AGENDA

Council Member Torgerson moved to adopt the agenda. Seconded by Council Member Solberg. Council Members Folstad, Torgerson, Solberg and Mayor Schroeder aye. Council Member Bornholdt absent. Motion carried.

CONSENT AGENDA

Council Member Solberg moved to approve the consent agenda. Seconded by Council Member Torgerson. Council Members Folstad, Torgerson, Solberg and Mayor Schroeder aye. Council Member Bornholdt absent. Motion carried.

OPEN FORUM

None.

OLD BUSINESS

*Attorney Discussion*

City Clerk/Treasurer Konkel recommended the hiring of Attorney Greg Schieber at a price of $145 per hour. Council Member Folstad moved to approve the request. Seconded by Council Member Torgerson. Council Members Folstad, Solberg, Torgerson and Mayor Schroeder aye. Council Member Bornholdt absent. Motion carried.

NEW BUSINESS

*2nd Street NE Project Approval and Authorization to Bid*

City Engineer Tim Hruska stated that the plans and specs for the 2nd Street NE project were complete. Bids would be opened on August 20, 2018 at 11:00 am and brought to the meeting on the 21st. Council Member Solberg moved to approve the project and let it out for bids. Seconded by Council Member Folstad. Council members Folstad, Solberg, Torgerson and Mayor Schroeder aye. Council Member Bornholdt absent. Motion carried.

*Drainage Issue at Four Seasons Maintenance*

JC Nerstad presented in regards to the drainage issue by his business. He provided the council with pictures of the damage. Council decided that it would be best to have the City Engineer take elevations, etc and bring back for discussion at the next meeting.

*Delayed Home Construction Complaint*

Mayor Schroeder stated that she had received multiple complaints on the delayed construction of the home at 309 2nd Ave SE owned by Bud Mulqueen. It was recommended that we keep an eye on the weeds.

BUDGET

A budget workshop was scheduled for August 8th at City Hall at 6:00 p.m. Planning and Zoning will be contacted to meet with the council that night as well.

MAYOR/COUNCIL

The next regular council meeting is scheduled for August 21, 2018 at 6:30 pm.

Council Member Torgerson updated the council on the work that MN Energy would be doing around town.

MEETING REPORTS

Mayor Schroeder reported that the EDA discussed delinquent loans and the Viking Electric building at the Industrial lots. Council Member Solberg stated that work at Trollskogen was to begin July 26, 2018 and would take approximately three weeks. Council Member Torgerson reported that the Planning and Zoning Commission discussed multiple upcoming variance requests. The library board had no meeting.

CLOSED SESSION

Council Member Folstad moved to close the session to discuss negotiations for the new City Administrator. Seconded by Council Member Solberg. Council Members Folstad, Solberg, Torgerson and Mayor Schroeder aye. Council Member Bornholdt absent. Motion carried.

REOPEN SESSION

Council Member Solberg moved to reopen the session. Seconded by Council Member Torgerson. All approved. Motion carried.

Council Member Solberg made a motion to offer Annemarie Selness the .8 FTE City Administrator position at a salary of $52,000, and that offer was verbally accepted. Seconded by Mayor Schroeder. Council Members Folstad, Solberg, Torgerson and Mayor Schroeder aye. Council Member Bornholdt absent. Motion carried.

ADJOURNMENT

Motion to adjourn the meeting was made at 7:17 pm by Council Member Solberg. Second by Mayor Schroeder. All approved. Motion carried.

Respectfully Submitted and

Approved on August 21, 2018

 Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Erin Konkel

 City Clerk/Treasurer